

MADHYA PRADESH POWER TRANSMISSION COMPANY LIMITED



MANUAL

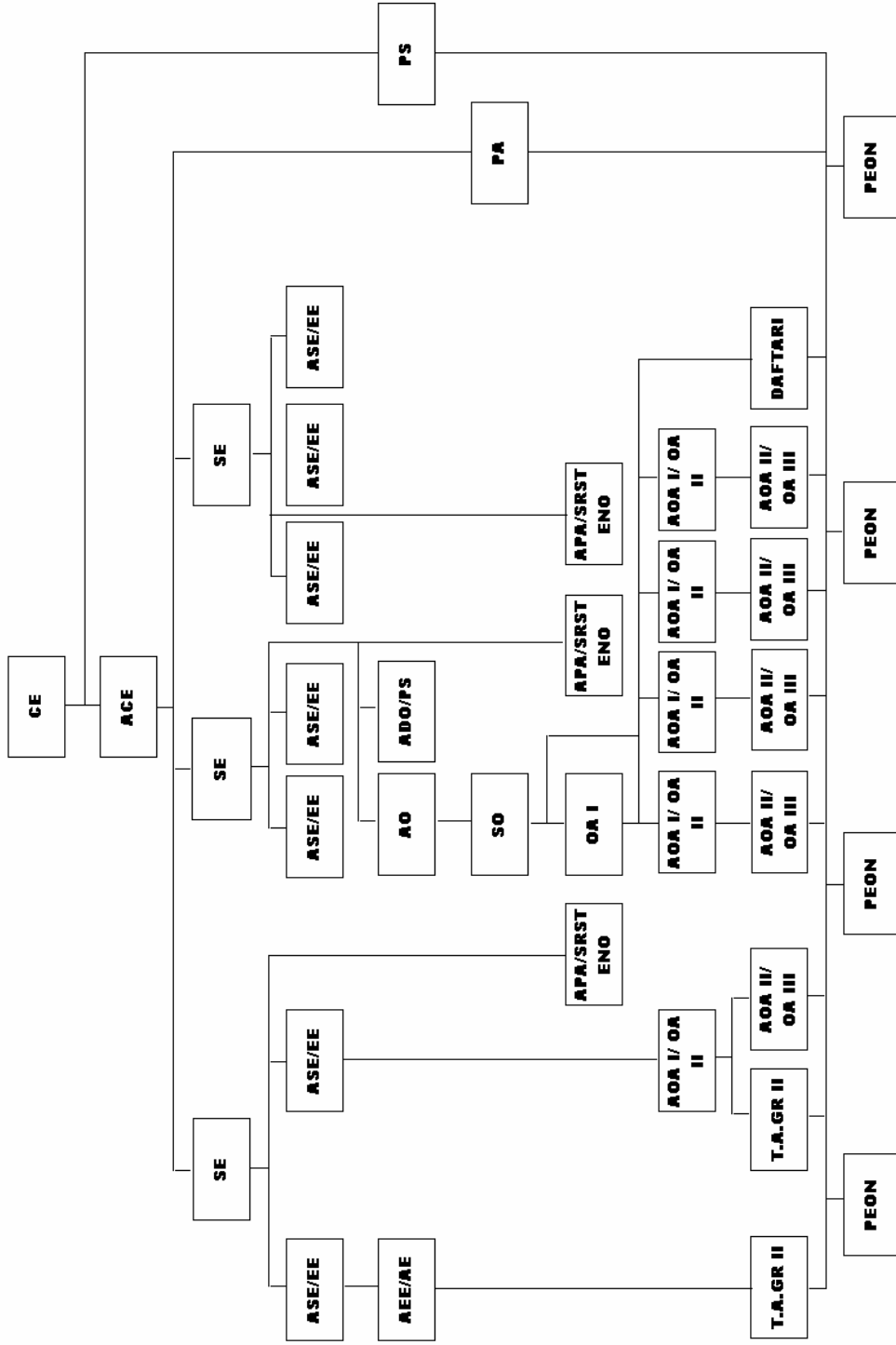
RIGHT OF INFORMATION REGULATION 2005

**CHIEF ENGINEER
(TESTING & COMMUNICATION)
JABALPUR-2007**

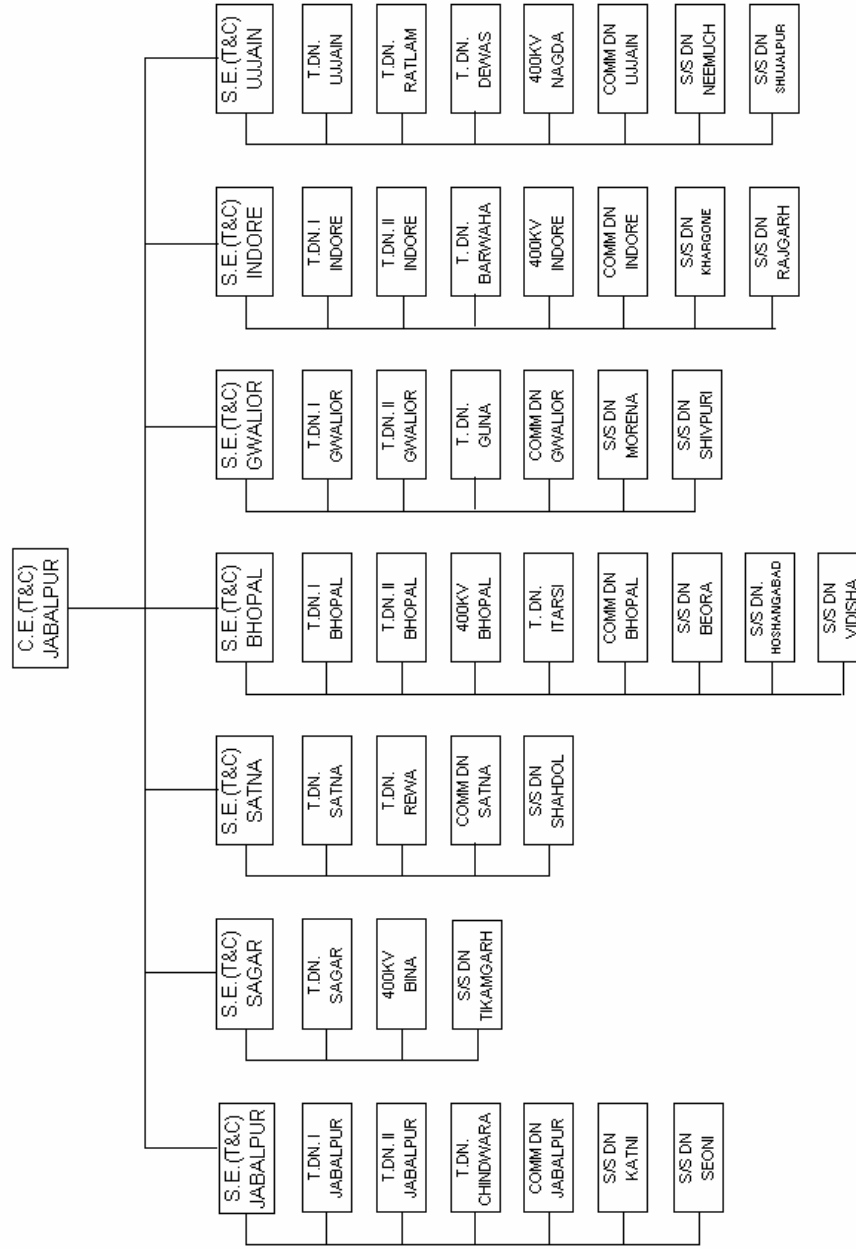
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CHIEF ENGINEER (T&C)

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1. ORGANISATIONAL SET UP - U/S 4.1(B)(i)
SETUP OF CHIEF ENGINEER (T&C) OFFICE JABALPUR



1. ORGANISATIONAL SET UP - U/S 4.1(B)(i)
FIELD SETUP UNDER CHIEF ENGINEER (T&C)



1.B FUNCTIONS AND DUTIES OF EACH UNIT OF CHIEF ENGINEER (T&C) OFFICE

| S.No. | Unit/Section | Functions performed |
|--------------|-------------------------------|--|
| 1 | Technical Section | <ol style="list-style-type: none"> 1. Analysis of major system disturbance / Tripping and remedial measures to avoid recurrence. 2. Commissioning, operation & maintenance of EHV substations. 3. PLCC system. 4. Constructional activities and EHV S/s already in service. <ol style="list-style-type: none"> a. Augmentation of Transformer capacity. b. Addition of Transformer capacity upto 132KV Class Transmission. c. Addition of new 33KV Bays. 5. Energy received at EHV S/s and Energy delivered to DISCOMS. 6. Coordination with other power units tie like PGCIL, NTPC etc in the matter related to protection, communication , metering etc. 7. Purchase of various items (including proprietary) related to EHV substations. |
| 2 | Administrative Section | <ol style="list-style-type: none"> 1. General Administration of employees. 2. Establishment matters related to employees. 3. Operation & Maintenance contracts of EHV S/s. |
| 3 | Accounts | Allocation of funds for CE Office and field units, monitoring of O&M expenditure of field units and CE Office. |
| 4 | Stores | No store attached to this office |
| 5 | Record Room | Record of all technical and establishment files related to day to day working of CE(T&C) office. |

2. WORK DISTRIBUTION OF EACH OFFICER OF CHIEF ENGINEER (T&C)
U/S 4.1 (b) (ii)

| S.No. | Name | Designation | Remuneration | Duties |
|-------|---------------|-------------|--------------|---|
| 1 | Er. D.Godbole | CE | Rs. 53706 | Overall control of various activities related to field T&C setup and CE office. |
| 2 | Er. N.K. Garg | ACE | Rs. 49870 | Overall control of various activities related to field T&C setup and CE office |
| 3 | Er. A.C. Vyas | SE | Rs. 47800 | <ol style="list-style-type: none"> 1. Responsible to monitor working, guide and issue suitable instructions from time to time to all field units. 2. Responsibility of overall co-ordination for all augmentation/addition of transformer works in existing EHV substations as per ED(T&P) Order dt.24.12.02. 3. Analysis of system disturbance and arrange for early restoration of system. 4. Responsible for planning of restructure of MPPTCL in view of manpower and co-ordinate all consultants appointed by MPSEB. 5. Co-ordinate all field circles in connection with all works related to ADB/NABARD works. 6. Procurement of liveries, SF6 gas and outsourcing of S/s Contracts. 7. All-important issues requiring correspondence at Board level, MPERC, CERC & issues related to Budget, Survey report & estimates shall be routed through him. |

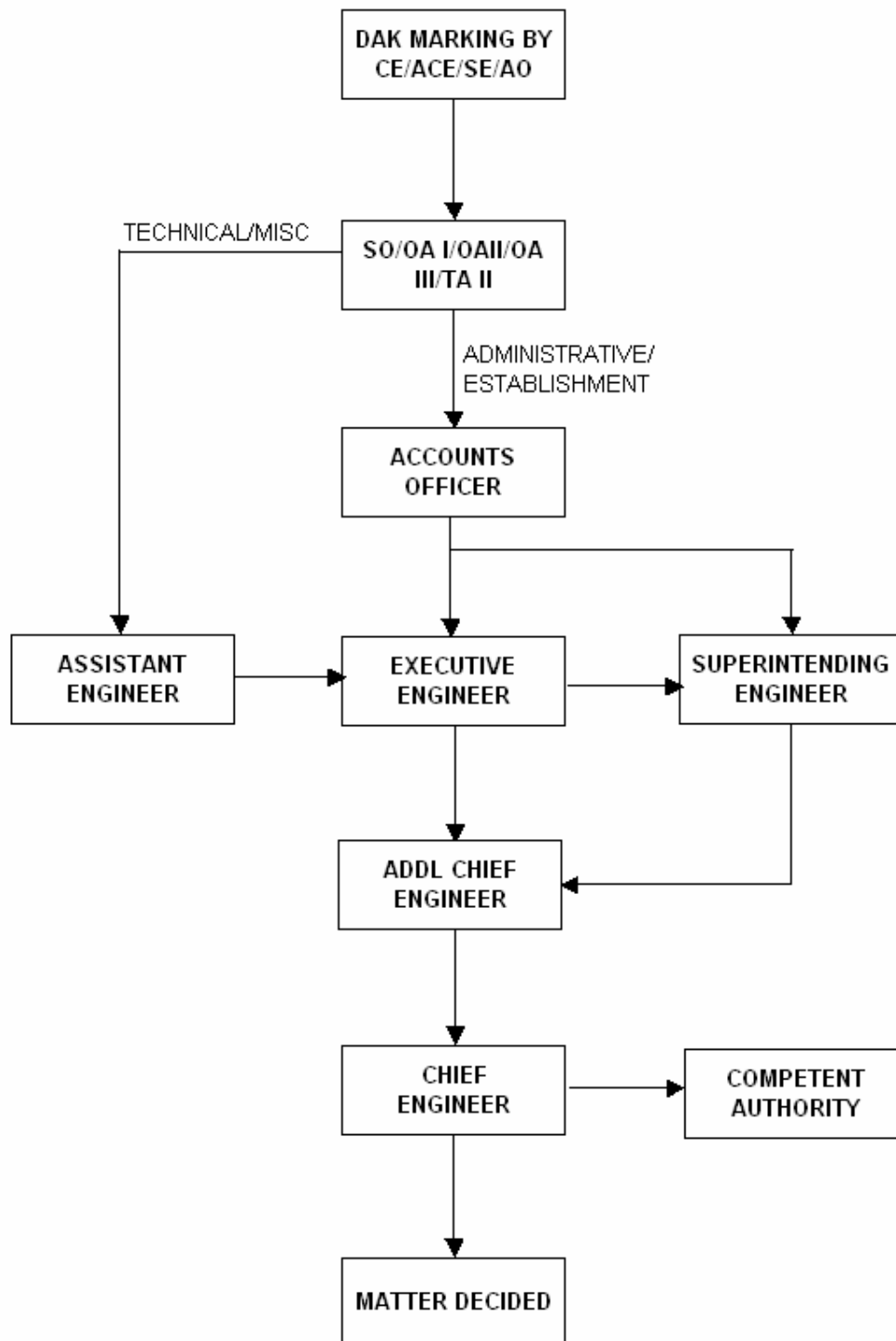
| | | | | |
|---|----------------|----|-----------|---|
| 4 | Er. R.K. Mehta | SE | Rs. 51000 | <ol style="list-style-type: none"> 1. Annual budget & allocation of funds. 2. Monitoring of O&M & R&M expenditure, revolving funds, cashbook & all other financial matter 3. Vidhan Sabha questions 4. Correspondence regarding audit para and settlement thereof. 5. Court cases & departmental enquiry 6. Monitoring of monthly progress report of communication divisions 7. Monitoring of PLCC, breakdowns & frequency planning 8. Planning of communication network, performance monitoring, sanction / allotment of nos. from PLCC & 1000 line exchange & material management etc. 9. Approval & procurement cases regarding communication system 10 Preparation list of books /litratures/manuals available in the library, arranging procurements of the same wheneverr equired 11. Information relating to budget/finance/accounts desired by MPERC/Transmission Tariff Cell/Addl.Secy,MPPTCL in co-ordination with respective section. 12. Monitoring & compilation of line loss of EHT consumers, inter state metering & evaluation of energy input to various DISCOMs 13. Monitoring of metering arrangement for inter face points between TRANSCO-DISCOM/TRANSCO-GENCO 14. Correspondence regarding Asset Registers 15. Energy Audit related matters. 16.- Line losses etc.. 17.Establishment . |
|---|----------------|----|-----------|---|

| | | | | |
|---|------------------|-----|-----------|--|
| 5 | Er. S.C. Asthana | SE | Rs. 48279 | Monitoring of 400KV and 220KV Class Power Transformers |
| 6 | Er. K.K. Saxena | ASE | Rs. 50537 | <ol style="list-style-type: none"> 1. Obtaining of services of firm's engineers for repairing and overhauling of substation equipments. Arrangement & procurement of spares including SF6 Gas procurement. 2. Comments on issues related with MPERC/CERC, wheeling charges tariff, Grid code etc. 3. Purchase proposal for procurement of material other than Central purchase item against annual requirement. 4. Scrutiny of purchase proposal received from field & obtaining competent approval. Quantity approval for purchase of material by field offices. 5. Scrutiny of specification of EHV equipments, meters, relays etc. and its vetting 6. Awarding of erection contracts 7. Correspondence relating to Electricity Act 2003 8. Arranging Transit insurance and scrutiny of related cases received from field, obtaining approval thereof 9. Release of material procured from this office 10. Arranging re-filling of fire fighting equipment 11. Arrangement / procurement of office equipment/furniture for newly commissioned EHV substations against sanctioned estimate 12. Tenders for out sourcing operation & maintenance of EHV Substation. 13. Arranging spares/services & repairs of circuit breakers. 14. Processing case for approval of hiring vehicle, allocation of vehicle |

| | | | | |
|---|------------------------|-----|-----------|--|
| 7 | Er. K.S. Pandey | ASE | Rs. 47497 | <ol style="list-style-type: none"> 1. Annual budget & allocation of funds. 2. Monitoring of O&M & R&M expenditure, revolving funds, cashbook & all other financial matter 3. Correspondence regarding audit para and settlement thereof. 4. Preparation list of books /litratures/manuals available in the library, arranging procurements of the same whenever required 5. Information relating to budget/finance/accounts desired by MPERC/Transmission Tariff Cell/Addl.Secy,MPPTCL in co-ordination with respective section. 6. Monitoring & compilation of line loss of EHT consumers, inter state metering & evaluation of energy input to various DISCOMs 7. Monitoring of metering arrangement for inter face points between TRANSCO-DISCOM/TRANSCO-GENCO 8 . Correspondence regarding Asset Registers 9 . Energy Audit related matters. 10. Line losses etc.. |
| 8 | Er. Rajesh Shrivastava | EE | Rs. 48604 | <ol style="list-style-type: none"> 1. Failure report of EHV equipments, related correspondence and preparation of report on CTs, PTs,LAs,Capacitor Banks,Battery sets & charger, Relays, Filter Plants, Testing & Measuring equipments 2. System disturbance analysis/tripping analysis, U/F & DF/DT relays, remedial measures and correspondence thereof 3. Load regulatory measures/arranging shutdown etc. 4. Relay co-ordination and monitoring of performance of protective system 5. Monitoring of performance of EHV equipments except power transformer i.e. CT/PT/LA/Cap.bank/Breakers/Control & relay panel/Filter plants, testing & measuring equipments 6. Correspondence & preparation of information for meetings with WREB. 7. All matters and Correspondence with Railways. 8. Preparation of data bank for EHV equipments like power transformers, CT, CB, battery, LA, CVT/PT etc. 9. Preparation of information relating to failed EHV equipments, battery & battery charger. 10. Information relating to details of EHV substation/equipments desired by MPERC/Transmission Tariff Cell in co-ordination with respecton section. |

| | | | | |
|----|-----------------------------|--------|-----------|---|
| 9 | Er. J.K. Patel | ASE | Rs. 42000 | <p>1. Monitoring of progress of capital works & related correspondence</p> <p>2. Monitoring & compilation of monthly progress report/returns received from field in respect of subject dealt.</p> <p>3. Monitoring performance of power transformer/failure report and all related correspondence.</p> <p>4. To furnish the required information relating to PGCIL/NTPC and SEBs including Transmission Tariff Cell or other offices.</p> |
| 10 | Er. Vijay Kumar Shrivastava | EE | Rs. 41511 | Attached to ShriAC Vyas SE |
| 11 | Er. Siddharth Pandey | EE | Rs. 46311 | Attached to ShriRK Mehta SE |
| 12 | Er. Rajesh Kumar Gupta | EE | Rs. 46000 | Attached to ShriAC Vyas SE |
| 13 | Er. A.Ghosh | AEE | Rs 42000 | Attached to Shri Rajesh Shrivatava EE |
| 14 | Shri Iqbal Ahmed | A.O. | Rs. 30847 | Attached to ShriRK Mehta SE |
| 15 | Shri C.G. Kutty | PS/ADO | Rs. 40058 | Attached to ShriRK Mehta SE |
| 16 | Smt. S.R. Pillai | PS | Rs. 35112 | Attached to CE(T&C) |

3. DECISION MAKING PROCESS U/S 4.1(b)(iii)
DECISION MAKING POROCCESS
FOR THE OFFICE OF CHIEF ENGINEER (T & C)



4. CHIEF ENGINEER (T&C)

A) TIME NORM, IF DECIDED BY THE ORGANISATION. U/S 4.1(b) (iv)

B) QUALITY NORMS, IF DECIDED BY THE ORGANISATION.

C) QUANTITY TARGET, FOR THE OFFICE WORK TO BE DONE IN THE YEAR

| S.No. | Particulars | Time Norm | Quality Norm | Quantity Target |
|----------------------------|---|--|--------------|--------------------|
| A. Administration | | | | |
| 1. | Annual inspection of field offices & submission of report to the concerned offices | One month | - | 7 Circle |
| 2. | Action to appoint OIC and legal counsel in court cases related with establishment. | Three days | - | As per requirement |
| 3. | Submission of reply to the half margin of Audit and submission to concerned audit office. | One month | - | As per requirement |
| B. Contract Section | | | | |
| 1. | To call tender for construction of new bays in charged EHV S/Ss | Seventy days | - | As per requirement |
| 2. | To call tender for awarding O&M contract of EHV S/Ss | Seventy days | - | As per requirement |
| 3. a) | To prepare proposal for obtaining approval on the basis of tenders received | Five months maximum | - | - |
| 3. b) | To issue orders after obtaining approval from competent authority | | - | - |
| 4. | To arrange deposit of security & necessary documents & execute contract before staff of work. | Seven to Ten days | - | - |
| 5. | To pass & forward the bills of contractors to CE(Planning) Office/RAO. | One month | - | As per requirement |
| 6. | To conveying approval for engaging vehicle on hire for field Circles/Divisions. | Thirty days | - | As per requirement |
| C. Works | | | | |
| 1. | To submit require- ment for material/ equipment to planning section | As per physical progress of work. | - | As per requirement |
| 2. | For extension in currency period of estimates | Seven days | - | As per requirement |
| 3. | For revision in estimate where the expenditure amount exceeds by 10% | Seven days | - | As per requirement |
| D. O&M | | | | |
| 1. | Daily tripping report | One day | - | As per requirement |
| 2. | MIS information | Fifteen days | - | As per requirement |
| 3. | Assets updation | One month after receipt of capitalization report | - | As per requirement |
| 4. | O&M expenditure details | Fifteen days | - | As per requirement |
| 5. | Survey report of failed/stolen material | Fifteen days | - | As per requirement |
| 6. | Training of Officers and staff on different equipments | Fifteen days | - | As per requirement |

5. LIST OF ACTS, RULES, REGULATIONS MANUALS, CIRCULARS RELATED WITH THE FUNCTIONING OF CHIEF ENGINEER (T&C) OFFICE CONSTITUTING THE ORGANIZATION. (ORIGINAL TEXT TO BE GIVEN IN ELECTRONIC FORM) U/S 4.1 (b) (v)

Acts

1. Indian Electricity Act 1910
2. Indian Electricity Act 1948
3. Indian Electricity Rules 1956
4. Indian Electricity Act 2003

Rules

1. Establishment Rules.
2. Leave Rules.

Regulations

1. CERC Transmission Tariff Regulation.
2. CERC Grid Code.
3. MPERC Transmission Tariff Regulation.
4. MPERC Grid Code.

Manuals

1. Technical Books & Manuals.
2. Establishment Manuals
3. Cash Accounting Procedure 1976
4. Delegation of power booklet (Board/MPPTCL)

Circulars

1. Technical Circulars
2. Establishment Circulars
3. Administrative Circulars
4. Other Circulars

**6.STATEMENT OF VARIOUS CATEGORIES OF DOCUMENTS HELD BY
CHIEF ENGINEER (T&C) OFFICE U/S 4.1(b) (vi)**

| S.No. | Name of Document | Kind of Document like Microfilm, Register, Books, Diskette etc. | Name and Contents of Document | Duration of Records |
|-------------------------|----------------------------------|---|---|---------------------|
| A. Establishment | | | | |
| 1. | Property | File & Register | Details of property of CE(T&C) Office | 10 years |
| 2. | TA Bill | File & Register | TA bills of officers & staff | 10 years |
| 3. | MR Bill | File & Register | MR bills of officers & staff | 10 years |
| 4. | CL | File & Register | CL record of officers & staff | 10 years |
| 5. | Attendance | Register | For attendance of staff | 10 years |
| 6. | Cash Book | Register | Cash transaction of CE(T&C)Office | 10 years |
| 7. | Bill | File & Register | Bills of suppliers | 10 years |
| 8. | Cheque receipt | Register | Cheques details | 10 years |
| 9. | Stationary | File & Register | Receipt & issue | 10 years |
| 10. | Receipt(UO & Gen) | Register | Receipts of documents | 10 years |
| 11. | Despatch(UO & Gen) | Register | Despatch of documents | 10 years |
| 12. | Service postage stamp | File & Register | Receipt & consumption | 10 years |
| 13. | Peon Book | Register | Distribution of daily dak | 10 years |
| 14. | Confidential (Receipt/ Despatch) | Register | Distribution of daily dak confidential dak | 10 years |
| 15. | Court cases | File | Maintenance of court cases | 10 years |
| B. Contract | | | | |
| 1. | EMD | Register | EMD from suppliers/ Contractors | 10 years |
| 2. | Security Deposit | File | SD from suppliers/ Contractors | 10 years |
| 3. | Advertisement(NIT) | File | Advertisement issued to News Papers | 10 years |
| 4. | Order file | File | Issued to suppliers/ Contractors | 10 years |
| 5. | Services availed from firms | File | Details of services availed from manufactures. | 10 years |
| C. Maintenance | | | | |
| 1. | Estimate | File & Register | Estimate sanctioned by CE(T&C) Office | 10 years |
| 2. | Survey report | File & Register | Survey reports of equipments sanctioned by CE(T&C) Office | 10 years |
| 3. | Liveries | File & Register | Receipt & issue of Liveries | 10 years |
| 4. | Accident | File | Electrical fatal & non fatal accidents | 10 years |
| 5. | Theft | File | Theft of material | 10 years |
| 6. | O&M contract of S/S | File | Details of O&M of EHV S/S, Contract awarded by CE(T&C) Office | 4 years |

| D. Technical | | | | |
|---------------------|--|----------------------|--|----------------|
| 1. | EHV S/S | FILE AND DISK | Details of 400/220/132 & 66KV Sub stations | Updated |
| 2. | List of EHV consumer | FILE AND DISK | List of 220 & 132KV class consumers | Updated |
| 3. | List of Intraface points | FILE AND DISK | Interface points between Genco-Transco, Other Utilities, Transco Inter-state | Updated |
| 4. | Progress of various works | FILE AND DISK | Progress of works and other constructional activities for works sanctioned by ADB/REC/PFC/Nabard etc. | Updated |
| 5. | Details of equipment of EHV S/S | FILE AND DISK | Details of various equipments installed at EHV Sub-stations | Updated |
| 6. | Energy delivered to DISCOM | FILE AND DISK | Region-wise details of energy delivered to DISCOM. | 4 years |

7. I. **Structure of consultative committees in which public representatives are members including**
- * **Name of the Committee**
 - * **Copy of the Orders/Circulars for formation**
 - * **Functions**
 - * **Members**
 - * **Duties and responsibilities**
 - * **Accessibility of minutes for public U/S 4.1 (b) (vii)**
- II. **Proceedings, Minutes of the Meetings (copy to be made available and be given in the electronic form with hypertext link)**

NOT APPLICABLE

8. I. Name of the Board,Council,Committees etc.including members and their qualifications. (Original text to be given in electronic form) U/S 4.1 (b) (vii)

| S.No. | Name of the Body | Name of the members | Qualifications |
|-----------------------|------------------|---------------------|----------------|
| NOT APPLICABLE | | | |

- II. Order of the formation. ..
(Original text to be given in electronic form and to be hyper linked)**
- III. Charter/Memorandum of Articles of Association.
(Original text to be given in electronic form and to be hyper linked)**
- IV. Govt.instruction for the way in which meeting will be conducted. (Original text to be given in electronic form and be hyper linked)**
- V. Whether open to public or not**
- VI. Availability of the proceedings/minutes of the last meetings
(Original text to be given chronologically in electronic form and to be hyper linked)**

| 9. Directory of Officers & staff of CE(T&C) , MPPTCL, Jabalpur U/S 4.1(b)(ix) | | | | |
|--|----------------------------|-------------|--|-----------|
| S.No. | Name Shri. | Designation | Address | Telephone |
| 1 | Dilip Godbole | C.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2660360 |
| 2 | N.K. Garg | A.C.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702204 |
| 3 | A.C.Vyas | S.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702244 |
| 4 | R.K. Mehta | S.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702224 |
| 5 | S.C. Asthana | S.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702219 |
| 6 | K.K. Saxena | A.S.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702250 |
| 7 | K.S. Pandey | A.S.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702210 |
| 8 | J.K. Patel | A.S.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702219 |
| 9 | Rajesh Shrivastava | E.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702208 |
| 10 | Vijay Kumar Shrivastava | E.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702219 |
| 11 | Siddharth Pandey | E.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702203 |
| 12 | Rajesh Kumar Gupta | E.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702219 |
| 13 | A. Ghosh | A.E.E. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702210 |
| 14 | C.G. Kuty | P.S. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702202 |
| 15 | Iqbal Ahmed | A.O. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 16 | Smt. S.R. Pillai | P.S. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702202 |
| 17 | Smt M. Abraham | P.A. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702202 |
| 18 | R.S. Thakur | S.O. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 19 | K.G.N Pillai | A.P.A. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702202 |
| 20 | M.I. Khan | A.P.A. | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 21 | A.K. Dehariya | Sr. Steno | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |

| S.No. | Name Shri. | Designation | Address | Telephone |
|-------|----------------------|--------------|---|-----------|
| | | | | Office |
| 22 | A.K. Dhagat | OA Gr. I | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 23 | R.S. Sarathe | A. OA Gr. I | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 24 | M.K.Mishra | A. OA Gr. I | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 25 | S.K. Nema | A. OA Gr. I | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702250 |
| 26 | M.M. Chakraborty | A. OA Gr. I | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 27 | Smt Madhubala Thakur | OA Gr. II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 28 | Brindavan Kosta | A. OA Gr. II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 29 | R.D. Tiwari | A. OA Gr. II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 30 | G.L. Chakarawarty | A. OA Gr. II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 31 | D.G. Makde | A. OA Gr. II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 32 | Smt Gita Vishwkarma | A. OA Gr. II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 33 | Mayank Choubey | TA Grade II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 34 | Amit Yadav | TA Grade II | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 35 | Ramgopal Barman | Daftari | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 36 | Bajjnath Verma | Peon | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 37 | K.L. Rajak | Peon | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 38 | Ramesh Mudiraj | Peon | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |
| 39 | Rajendra sahu | Peon | Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur | 2702257 |

| 10. Monthly remuneration of Officers & staff of CE(T&C) , MPPTCL, Jabalpur U/S 4.1(b)(x) | | | |
|---|-------------------------|-------------|-----------------------|
| S.No. | Name Shri. | Designation | Gross Pay (In Rs.) |
| 1 | Dilip Godbole | C.E. | 53706 |
| 2 | N.K. Garg | A.C.E. | 49870 |
| 3 | A.C.Vyas | S.E. | 47800 |
| 4 | R.K. Mehta | S.E. | 51000 |
| 5 | S.C. Asthana | S.E. | 48279 |
| 6 | K.K. Saxena | A.S.E. | 50537 |
| 7 | K.S. Pandey | A.S.E. | 47497 |
| 8 | J.K. Patel | A.S.E. | 42000 |
| 9 | Rajesh Shrivastava | E.E. | 48604 |
| 10 | Vijay Kumar Shrivastava | E.E. | 41511 |
| 11 | Siddharth Pandey | E.E. | 46311 |
| 12 | Rajesh Kumar Gupta | E.E. | 46000 |
| 13 | A. Ghosh | A.E.E. | 42000 |
| 14 | C.G. Kutty | P.S. | 40058 |
| 15 | Iqbal Ahmed | A.O. | 30847 |
| 16 | Smt. S.R. Pillai | P.S. | 35112 |
| 17 | Smt M. Abraham | P.A. | 33886 |
| 18 | R.S. Thakur | S.O. | 27956 |
| 19 | K.G.N Pillai | A.P.A. | 33063 |
| 20 | M.I. Khan | A.P.A. | 30689 |
| 21 | A.K. Dehariya | Sr. Steno | 16558 |

| S.No. | Name Shri. | Designation | Gross Pay (In Rs.) |
|-------|----------------------|--------------|-----------------------|
| 22 | A.K. Dhagat | OA Gr. I | 27847 |
| 23 | R.S. Sarathe | A. OA Gr. I | 26732 |
| 24 | M.K.Mishra | A. OA Gr. I | 16338 |
| 25 | S.K. Nema | A. OA Gr. I | 26558 |
| 26 | M.M. Chakraborty | A. OA Gr. I | 23853 |
| 27 | Smt Madhubala Thakur | OA Gr. II | 12160 |
| 28 | Brindavan Kosta | A. OA Gr. II | 21593 |
| 29 | R.D. Tiwari | A. OA Gr. II | 20210 |
| 30 | G.L. Chakarawarty | A. OA Gr. II | 20235 |
| 31 | D.G. Makde | A. OA Gr. II | 19236 |
| 32 | Smt Gita Vishwkarma | A. OA Gr. II | 16050 |
| 33 | Mayank Choubey | TA Grade II | 9728 |
| 34 | Amit Yadav | TA Grade II | 9723 |
| 35 | Ramgopal Barman | Daftari | 14758 |
| 36 | Bajjnath Verma | Peon | 14758 |
| 37 | K.L. Rajak | Peon | 14758 |
| 38 | Ramesh Mudiraj | Peon | 14758 |
| 39 | Rajendra sahu | Peon | 12176 |

11. ANNUAL BUDGET ALLOCATION AND EXPENDITURE STATEMENT
CHIEF ENGINEER (T&C) OFFICE U/S 4.1(b) (xi)

| S.No. | Budget Head | Name of Work | Year | Allocation | Expenditure |
|-------|-------------------------|---|---------|------------|----------------------------|
| 1 | OPERATION & MAINTENANCE | Repairs , Maintenance & renewal & replacement of EHV S/s & equipments | 2007-08 | 1194 lacs | 13.84 lacs (For Apr.07) |

12. PROGRAMMES AND BENEFICIARIES U/S 4.1(b) (xii)**A. List of the programmes (in electronic form)****B. Norms for selection of the beneficiary (original text of the circular to be given in electronic form)****C. Detailed Information**

| S.No. | Name of the Programme | Administrative Department | Year | Amount Allocated | No.of Beneficiaries |
|--------------|------------------------------|----------------------------------|-------------|-------------------------|----------------------------|
|--------------|------------------------------|----------------------------------|-------------|-------------------------|----------------------------|

NOT APPLICABLE

13. LIST OF THE RECIPIENTS AND NATURE OF CONCESSION
U/S 4.1(b) (xiii)

| S.No. | Name of concession | Name | Address | Year | Kind of support | Approximate value of Concession |
|-----------------------|--------------------|------|---------|------|-----------------|---------------------------------|
| NOT APPLICABLE | | | | | | |

14. INFORMATION AVAILABLE IN THE OFFICE (LINK WITH ITEM 6)
U/S 4.1(b)(xiv)

| S.No. | Categories | Hard Copy | Electronic Form |
|-------|--|-----------|-----------------|
| 1 | DETAILS MENTIONED IN ITEM NO. 6 | | |

15. FACILITY AVAILABLE (LIBRARY,PUBLIC COUNTER ETC) TO CITIZEN
FOR INFORMATION U/S 4.1(b) (xv)

| S.No. | Facility | Name of Incharge | Duration of opening (time to be given) | Contact No. Telephone No. |
|-----------------------|----------|------------------|--|---------------------------|
| NOT APPLICABLE | | | | |

16. **INFORMATION ABOUT THE PIO/DESIGNATION/ WORKING IN
CHIEF ENGINEER (T&C) OFFICE
U/S 4.1(b) (xvi)**

1. **ASSISTANT PIO**

* **Name** Shri Iqbal Ahmed
* **Designation** Accounts Officer
* **Tel. No.** 2702257
* **e mail address** c_e@rediffmail.com
* **Place of Work and Address** O/o CHIEF ENGINEER (T&C),_MPPTCL,
Block No. 4, Ground Floor
Shakti Bhavan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

2. **PIO**

* **Name** Er. R.K. Mehta
* **Designation** SE
* **Tel. No.** 2702224
* **e mail address** c_e@rediffmail.com
* **Place of Work and Address** O/o CHIEF ENGINEER (T&C) MPPTCL
Block No. 4, Ground Floor
Shakti Bhavan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

3. **Appellate Officer**

* **Name** Er.N.K.Mehta
* **Designation** CHIEF ENGINEER (PERSONAL) MPPTCL
* **Tel. No.** 2702036
* **Place of Work and Address** Block No. 2, First Floor
Shakti Bhavan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

17. **ANY OTHER INFORMATION IN CITIZEN RELATED FACILITIES
U/S 4.1(b) (xvii)**

NIL